



**Information Technologies**

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# TECH TALK - June 2009



## FREE REPORT

In today's business world, the vast majority of businesses are utterly dependent on their IT systems. When their networks aren't working properly, their operations are either slowed to a crawl or dead in the water. You depend on the efficiency that these systems deliver.

**When Downtime Just Isn't An Option**

**For a FREE Report on 8 Key Considerations When Choosing An IT Service Provider**

Email [holly@asgct.com](mailto:holly@asgct.com) to request your FREE report.

## ASG NEWS!

## PRODUCT HIGHLIGHT

### PROACTIVE IT SOLUTIONS

#### *More Reliable Computer Networks Are Our Business*

ASG Information Technologies provides organizations with predictable, business focused IT services that optimize operations, manage risk and deliver measurable business value to our customers.

**24x7 Performance Monitoring**—Continuous monitoring of selected devices and applications alerts us to impending problems and allows for thorough analysis of issues.

**Benefits To You**—Avoid many disruptive incidents and reduce remediation times. Build data for trending and analysis.

#### **e-Tech Solutions Managed Services Proactive and All-Inclusive Programs**

- 24x7 Performance Monitoring of Your Key Devices, Applications and IT Resources
- Remote and Onsite Maintenance Service
- Preventative Network Maintenance Network Monitoring
- Reporting—Asset Management Reports, Incident Reports, Service/Device Available Reports
- Access to Service Desk
- Advanced Security Management
- Desktop Preventative Management—Scheduled Maintenance Activities on Servers, Desktops and Other Devices and Applications

#### **Can You Afford Not To?**

##### **Increase:**

- System Uptime and Performance
- Staff Productivity
- Cost Predictability
- Alignment of IT to Business Needs
- Transparency Into IT Performance

##### **Reduce:**

- Security and Compliance Exposure
- Risk of Catastrophic Data Loss
- Emergency IT Issues
- Downtime and Lost Productivity Costs

### REASONS YOUR BUSINESS NEEDS A FILE SERVER

#### **You need to centralize and organize your data.**

You can't always find the data you need when you need it.

#### **You need to simplify backups.**

Backing up data on individual computers is not only impractical it is unreliable.

#### **A server increases the security of your data.**

Storing sensitive accounting, human resources, or intellectual property on your workstation does not insure that the data is restricted and protected.

#### **You have applications all employees must access.**

You'd like to run accounting software or other line of business applications on more than one PC.

#### **You need to centrally manage all employees/computers.**

With a server, all usernames and passwords are managed from one central location so you can add, delete, change access levels and passwords without knowing the old passwords.

#### **You need or want to use Microsoft Exchange.**

If you have numerous email addresses and/or you are tired of having to rely on your Email Service Provider to set up or delete email addresses of employees who come and go, Exchange may save you time and money.

*If you are interested in a file server, please call ASG today and set up an appointment to discuss your needs.*

ASG INFORMATION TECHNOLOGIES OFFERS

**e-Tech Solutions Managed Services**

**50% Off 1st Months Monitoring Fee**

Coupon Expires 6/30/09

**New Customer Offer**

**\$75.00 OFF**

**On Site Computer Service**

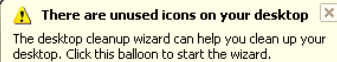
Coupon Expires 6/30/09

**SALE**

**HP Compaq 6910p Notebook PC**

**Sales Price \$1,139.00**

While Supplies Last



If you like the way your desktop looks and don't want to be bothered by this message again, then, Right click on the desktop and choose "Properties". In the next window click the desktop tab at the top and then the "Customize Desktop" button. Uncheck the Run Desktop Cleanup Wizard Every 60 Days. Then click on OK, then Ok on the next screen and that message will be gone.

## SECURITY

### What Is A Computer Virus?

Computer viruses are small software programs that are designed to spread from one computer to another and to interfere with the computer operation.

A virus might corrupt or delete data on your computer, use your email program to spread itself to other computers, or even erase everything on your hard drive.

Viruses are most easily spread through email attachments or instant messaging messages. Viruses can also spread through downloads on the Internet or just by clicking on an Internet site that is infected.

### Nothing Can Guarantee The Security Of Your Computer 100%

- It is essential that your computer is protected with an anti virus software and is updated on a regular basis and your hard drive is set to scan at least once a week.

- Make sure your critical files are backed up on a regular basis.

- Make sure your computer receives Microsoft Windows Updates on a regular basis.

- Never open an email attachment from someone that you don't know.

- Do not visit websites that are known to have spyware and viruses.

*Do not continue to run your computer if you think it is infected.*



## 6 THINGS YOU SHOULD DO BEFORE CALLING YOUR COMPUTER REPAIR COMPANY

**Restart Your Computer** — Many times a problem can resolve itself by simply restarting the computer.

**Make Sure Everything Is Connected And On** — Power cables, monitor mouse & keyboard, Internet cable. Check power savings to be sure computer is not in sleep mode.

**If You Don't Have An Internet Connection** — Turn off your computer, disconnect the cable/DSL modem from the computer, unplug the modem from its power source, wait 10 seconds. Reconnect the modem to its power, reconnect the modem to the computer and then restart your computer.

**Check The Manufacturer's Warranty** — Some repairs may be covered under warranty.

**Backup Your Data Regularly!** — Your data is your responsibility and should be protected. Save your data onto external hard drives, or USB drives, or use an off-site back up services on a regular basis.

**Organize Your Computer System Information**— Keep all your computer paperwork, warrantee information, system information, system restore disks, along with the operating system key code, drivers CD, and any software disks and registration product

### How Do You Know If Your Computer May Be Infected With Spyware Or Viruses?

*These are a few common indicators that your computer may be infected.*

- Computer runs more slowly than normal.
- Computer stops responding or locks up often.
- Computer crashes and restarts over again.
- Computer fails to run properly.
- Applications on computer don't work correctly.
- You see unusual error messages.
- You see distorted menus and dialog boxes.
- Your computer is receiving unwanted pop-ups.

**If you suspect that you computer is infected with spyware or viruses, you shouldn't continue to run your computer, it may do more damage to it.**

## COMPUTER FUNNY



*"I wasn't distracted by talking on my cell phone, officer. I was on my laptop. Give me some credit."*

## ASG'S PRODUCTS & SERVICES

### Sales

- HP Industry Business Class Servers and Workstations
- Other Computer Related Parts and Accessories

### Everyday Computer Problems

- Virus Removal Services
- Spyware/Popup Removal
- Computer Repairs
- Windows & Software Updates
- Proactive Maintenance

### Networking

- Design & Implementation
- Server Installation
- Network Troubleshooting
- Terminal Services
- Virtual Private Networks
- Wireless Networks

### Computer/Network Security

- Server Security Services
- Firewall Appliance Installation
- Intrusion Detection
- Security of Confidential Data

### e-mail Services

- Microsoft Exchange
- Mail Server Installation
- e-Mail Troubleshooting
- e-Mail Hosting
- Anti Spam Solutions

### Data Backup Solutions

- Enterprise Data Protection
- Instant Data Recovery
- On-Site and Off-Site Options
- Digital Surveillance Solutions
- 24/7 Surveillance
- Remotely monitor your business

### Digital Document Management

- Protect Important Documents
- Reduce Filing Time and Costs
- Reduce Copying Costs
- Reduce Storage Costs
- Improve Document Security

If you would like to receive this Tech Talk, via email, please send an email to [holly@asgct.com](mailto:holly@asgct.com) and request that you be added to our email list.